



MMUN Policies. 15 August 2020

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Montessori Model UN

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Conference Policies

Committee Sizes (online only)

All committees for online conferences will be limited to 40 delegates or fewer for Upper Elementary and 50 delegates or fewer for Middle School age levels. Observers will not be allowed in the Committee sessions.

Financial Commitments, Deadlines & Penalties

Financial Commitment Deadline (online conference version only)

Registrants acknowledge and warrant that for all online conferences, as of the Early Financial Commitment Deadline (hereinafter, "EFCD"), Registrants shall have recorded and submitted the following information via Registrants' respective school registration portals for the particular conference: Registrants must have entered their final number of delegates who will be in attendance at the conference. No reductions are allowed to the delegations after the initial registration. A request by Registrant to add additional participants to a delegation after the EFCD may, in MMUN's sole discretion, be accepted into the delegation as event and room space, travel, health, and financial considerations permit.

Except as otherwise provided herein, Registrants acknowledge and agree that they shall not be entitled to any refund, reimbursement, or compensation for any reason including, without limitation, force majeure circumstances as outlined on page 12 herein, once recording of the final numbers has taken place or payment has been authorized. Registrants further covenant and agree that they shall not institute any chargeback or reimbursement request with their respective banking institutions once recording of the final numbers has taken place or payment has been authorized, for payments that were originally authorized by Registrants ("Wrongful Chargeback Request"). Registrants shall be liable for the full extent, nature, and type of losses, charges, fees, damages, injuries, and penalties incurred by MMUN as a result of any Wrongful Chargeback Requests initiated or authorized by Registrants.

Last Date for Registration (online only)

For all online conferences, there is a last day for registration to close, after which no changes can be made to delegations and no new registrations will be automatically accepted. After this date, teacher coordinators can contact info@montessori-mun.org to verify whether any flexibility in adding delegates is possible. MMUN shall have sole discretion to accept any requested changes to delegations or new registrations, said discretion to be exercised in good faith and to be based on event and committee space, and financial considerations.

This date is also the deadline for swapping out delegates.

Final Payment Deadline and Liability Fees

All payments due by Registrants as of the EFCD may be made at any time up to and including the Final Payment Deadline ("FPD"). Registrants acknowledge and agree that any payments made or attempted to be made after the FPD shall be deemed late, and that a late fee of thirty percent (30%) will be imposed by MMUN and incurred by Registrants for the remaining fees to be paid.

Refund Policies for Online Conferences (please read carefully)

Please read carefully. Payment of your registration fee constitutes acceptance of the refund policy and waiver of all rights to claim additional amounts other than those expressly provided for herein, including, without limitation, any and all expectation damages, reliance damages, and compensatory damages.

No refunds will be accepted after payment because it can take up to four (4) months to properly prepare a student, and because we do not maintain a "waiting list," therefore, vacancies caused by cancellations are unlikely to be filled. On average, 50%-60% of a registration fee is expended prior to the date of the scheduled event and is not recoverable by MMUN. Additional costs to MMUN are attributed to the conference administrative and development expenses and set aside for reserves.

Given that the EFCD is at the time of registration, no refunds are possible for the online conferences.

In the event that the conference must be postponed as a result of a force majeure occurrence as provided for herein, all registration fees shall be rolled over and applied to the postponed event date automatically. Registrants acknowledge and agree that they shall not be entitled to ANY REFUND for registration fees paid in connection with a conference, live in-person or online, that has been postponed.

Key Deadlines for 2020-2021 Online Conferences

Conference	Opening of Registrations	Early Financial Commitment Date	Last Date for Registrations/ Last day for swaps	Payment Deadline	Step 3 Deadline (Position Paper Deadline and Optional Event Participation)
December 2020 Conference	August 31st, 2020	August 31st, 2020	October 2nd, 2020 Contact info@montessori-mun.org to see if late registration is possible	November 2nd, 2020	November 2nd, 2020
February 2021 Conference	September 9th, 2020	September 9th, 2020	November 10th, 2020 Contact info@montessori-mun.org to see if late registration is possible	December 10th, 2020	December 10th, 2020
March 2021 Conference	September 11th, 2020	September 11th, 2020	November 10th, 2020 Contact info@montessori-mun.org to see if late registration is possible	December 10th, 2020	January 22nd, 2021

Position Paper Policies

Responsibility for Position Paper Content

The delegation as a whole is responsible for both committee topics. MMUN strongly suggests that the two delegates collaborate on creating their position papers, since both delegates must be familiar with both topics, and be involved throughout the negotiation process of each. MMUN does not control the amount time of spent on each topic in committee, therefore both delegates need to be equally invested in both topics. In the case of a delegation with only one delegate, this single representative must submit two position papers. All single delegates must be declared during Registration in Step 1.

Acceptance

MMUN's bureau will review the position paper of all delegates. If problems exist on the quality of the position paper, the bureau will reach out to the teacher coordinator with comments and suggestions for an updated paper within 2 weeks of the conference date. If a satisfactory paper is not submitted before the conference (as agreed with the bureau member), the delegate will become an observer delegate who is unable to participate in discussions and who must be seated in the observer section during onsite conferences. No Registrant, delegate, or delegation shall be entitled to any type of refund arising out of, or in connection with, their conversion from a delegate to an observer delegate as a result of position papers which are deemed unsatisfactory and/or which are not brought to a satisfactory level within the 2 week time frame set by MMUN.

Position Paper Submission Deadlines & Consequences

Position papers must be uploaded into the registration system. If not, the delegate(s) will be automatically considered an observer delegate(s) who (i) is unable to participate in discussions, (ii) must be seated in the observer section during onsite conferences, and (iii) will be required to have a school chaperone accompanying them at all times.

Plagiarism

MMUN defines plagiarism as the knowing and willful attempt to use the thoughts, ideas, or words of someone else as one's own, wherein "knowing" is found where the writer knew or should have known that the he/she was using the thoughts, ideas, or words of someone else.

Position Papers are required to have proper citations. When writing a position paper, delegates must cite work properly, not only to avoid plagiarism, but to effectively use a quote to bolster a position. In order to avoid plagiarism, a delegate should only use the exact words or ideas of a source in a quotation with proper citations. Plagiarism or allegations of it will be dealt with holistically, with consequences including the demotion to observer status or expulsion from the conference. No Registrant, delegate, or delegation shall be entitled to any type of refund arising out of, or in connection with, the demotion from a delegate to an observer delegate as a result of position papers which are found or believed to contain plagiarized content.

The Design artwork and any accompanying text submitted for MMUN design competitions must also be completely original in both concept and creative design. All entries must be created solely for the current contest. Artwork from previous contest submissions or artwork that is based upon ideas or images created by others is not acceptable for submission. MMUN reserves the right to request proof of originality from the delegate's school at any time. Noncompliance with this rule will result in immediate disqualification. Participants are solely responsible for any infringement of copyrighted materials, as well as any production and/or material costs MMUN incurs following the known or inadvertent submission of a plagiarized image or slogan. Participants covenant and agree to indemnify and hold MMUN harmless from and against any and all damages, losses, costs, liabilities and expenses (including reasonable attorneys' fees) arising out of or related to any claim of infringement or violation of any third party's Intellectual Property Rights by Participant and/or any and all content submitted by Participant or on Participant's behalf including, without limitation, any written, visual, and audio content, artwork, design elements or works, or accompanying text.

Code of Conduct

During the MMUN conference, all delegates need to respect the diplomatic nature of the conference at all times, particularly in their words and actions. Conference attendees must always act in a respectful and polite manner towards all other participants. The Parties acknowledge and agree that MMUN shall not be directly or contributorily liable for any defamatory, disparaging, damaging, harmful, or negative comments that are published, initiated, or made by any delegates, delegations, Registrants, or any other third-party individuals or entities who are not employed by MMUN. MMUN shall not be liable for any criminal act, representation, or omission effectuated by any delegates, delegations, Registrants, or any other third-party individuals or entities who are not employed by MMUN.

Managing Online Appearance

IT Prerequisites (online conferences only)

The quality of the committee sessions for online conferences varies depending on individual participant internet speed and IT hardware. Please be advised that the best performance can only be achieved with an upload speed of 3 MBPS and a quad core computer. Participants are welcome to participate with lower quality connections and hardware, however, MMUN is not responsible for dropped calls or poor video quality during online conferences. No Registrant, delegate, or delegation shall be entitled to any type of refund arising out of, or in connection with, any connectivity or audio/video quality issues experienced with respect to the online conferences. MMUN makes no guarantees, either express or implied, concerning connectivity, speed, and audio/visual quality ("Technical Issues") associated with online conferences and the Parties acknowledge and agree that various third-party platforms, equipment, hardware, and software which fall outside the control of MMUN may be to blame for Technical Issues that are experienced or encountered before, during, or after the online conferences.

Dress Code

Just like being polite and having proper manners, dressing appropriately is an important way to show respect for the nation you are representing, your fellow delegates, and for the United Nations.

Use your creativity to craft your presence even if you are not wearing a suit or dress during an online conference. Even an informal shirt can be dressed up with a sweater or scarf.

For all on-site conferences, refer to the following [dress code](#):

Location for your session (online conferences only)

Choose a quiet place for your session

- If you are using your bedroom, consider keeping the closets closed, bed made, and the background setting as neutral as possible
- Check your lighting and the visibility of your face

Make your workstation a corner of the United Nations:

- Consider sharing your country's flag with the rest of the delegation
- Either hang it behind your chair, so it becomes your actual background OR
- Use a virtual background when possible

Note: If you send a picture of your hand-drawn flag or a photo of your created flag, MMUN will provide you with a personalized virtual background for the country you represent. MMUN will reply to your email with a virtual background attached.

Video Usage in Committee (online conferences only)

- During formal situations (i.e. Opening Speech, Motions, Formal Consultations), only the speaker and the Bureau Members should have the video on.
- During Informal Consultations, everyone's video should be on.

Authorization for Delegates to be Recorded and Streamed (online conferences only)

By registering for an online conference, Registrants expressly acknowledge and consent to being photographed and recorded, including live streaming to a site (e.g. YouTube, Vimeo or other), which is available to Observers of the conference. Registrants further represent, warrant, and covenant that they have obtained written consent, permission, and/or authorization from all of their participants, delegates, and agents appearing or attending the online conference on their behalf, to be photographed and recorded, including live streamed to a site (e.g. YouTube, Vimeo or other). Registrants, including Registrants' participants, delegates, and agents, expressly waive any and all claims, demands, lawsuits, and causes of action ("Claims") arising out of the allegation, position, or contention that their image or likeness was used, reproduced, modified, adapted, published, disseminated, distributed, or displayed for informational, educational, commercial, or promotional purposes without their consent, permission, or authorization. Conference images may also be used for informational, educational, commercial, and promotional purposes. Only first names, pictures, represented countries, and schools are disclosed in this process.

In addition, a "Fellow Student Ambassadors" booklet is created with photos and first names of participating delegates to be used with their fellow delegates during the conference (distributed through the teacher coordinator only). This booklet includes a profile for students (with first name, photo and some questions) to be used during the ice-breaker and social activities during the conference.

Teacher Coordinators are Responsible for Authorization on All Activities on Behalf of Delegates ALL CONFERENCES

If a teacher coordinator submits student participation in any of the conference activities, including optional activities, their submission is considered explicit authorization on behalf of the parent or guardian for the child's participation, including but not limited to:

Committee session streaming

- Closing bureau recording
- Songwriting sessions
- Cultural Performance
- Design Contest
- Interviews
- Questions to a Real UN Ambassador
- MMUN-in-a-Minute Video Project'
- 'Electronic Country Display'
- Wave your Virtual Flag
- "Fellow Student Ambassadors" booklet
- Social Activity Challenges

The submission of a complete "Fellow Student Ambassadors" profile directly authorizes MMUN to use the profile in the composite book "Fellow Student Ambassadors" booklet to be shared online when the students are doing their introductions and also during social activities. MMUN does not require proof of this authorization from parents or guardians given the explicit authorizations to teachers from parents or guardians for student participation in school (and after school) activities, but reserves the right to request evidence or documentation of such authorization from parents, guardians, teachers, Registrants, or anyone acting or appearing on behalf of Registrants.

Observers (online conferences only)

During online conferences, observers may not be present in the virtual committee room, but instead may watch a live stream of the committee session. The link for observation will be provided by MMUN direction to the teacher coordinator or provided to the email addresses indicated in the registration system. Only Observers authorized by the schools will be allowed to watch the committee sessions. MMUN is not liable for poor video quality of the streamed committee sessions, as they depend upon the cumulative bandwidth of all the delegates. MMUN

requests that links not be shared with unauthorized viewers and is not liable for any and all damages, losses, costs, liabilities and expenses (including reasonable attorneys' fees) arising out of or related to the unauthorized disclosure, publication, dissemination, or use of the same.

Teacher Coordinator Accessibility During Conferences (online conferences only)

Teacher Coordinators must provide a functioning telephone number (or whatsapp /wechat number) that will be useful during the hours of the conference and events, in case any issues arise.

Songwriting Workshop

In the songwriting workshop, delegates work to create an original song ("Audio Work") based upon an SDG theme. Teacher coordinators explicitly authorize MMUN and any contracted artist or independent contractor to use all drafts, versions, and final products for promotion, informational, commercial, and/or educational purposes. To the extent that any Audio Work, or individual component, portion, section, or segment thereof, is created or developed by Registrants and/or their respective delegates, participants, agents, representatives, or affiliates in connection with the songwriting workshop or MMUN conference, Registrants agree and covenant that the Audio Work is for the sole and exclusive use of MMUN and that MMUN shall be deemed the sole and exclusive owner of all rights, title, and interest therein, including all Copyright and proprietary rights relating thereto throughout the universe in perpetuity. Accordingly, Registrants and their respective delegates, participants, agents, representatives, or affiliates will and do assign to MMUN all rights, title, and interest they may possess in such Audio Work(s) including, but not limited to, all Copyright and proprietary rights relating thereto. Upon request, Registrants and/or their respective delegates, participants, agents, representatives, or affiliates shall take such steps as are necessary to enable MMUN to secure and/or register copyrights or obtain any such other protection for such compositions, ideas, concepts, processes, or the like. MMUN shall have the right to use or not use the Audio Work(s) and to use, reproduce, re-use, alter, modify, edit, or change the Audio Work(s) as it sees fit and for any purpose. MMUN reserves the right to use any eventual proceeds from the distributions or sale of the original work to support the MMU Scholarship fund or any other charitable cause or initiative that MMUN designates.

Purchases

If you wish to purchase any product or service made available through the Service ("Purchase"), you may be asked to supply certain information relevant to your Purchase including, but not limited to, your credit card number, the expiration date of your credit card, your billing address. You represent and warrant that: (i) you have the legal right to use any credit card(s) or other payment method(s) in connection with any Purchase; and that (ii) the information you supply to us is true, correct and complete. The service may employ the use of third-party services for the purpose of facilitating payment and the completion of Purchases. By submitting your information, you grant us the right to provide the information to these third parties subject to our Privacy Policy.

We reserve the right to refuse or cancel your order at any time for reasons including but not limited to: product or service availability, errors in the description or price of the product or service, error in your order or other reasons. We reserve the right to refuse or cancel your order if fraud or an unauthorized or illegal transaction is suspected.

Purchase & Delivery of Souvenir from the MMUN Online Shop

For non-personalized products purchased through our online shop, we will accept for return, replacement or refund any item returned within ten (10) days of purchase under the following conditions. If the product is defective, we will reimburse you for postage and replace the product or exchange it for a product of your choice of the same value. We will not reimburse you for products returned due to purchase of the wrong size, although if available, we will exchange the product for one with the proper size. In such case, we will not pay for postage.

Onsite Conferences Policies

Conference Package Pricing - What Is Included and What Is Not

"Conference Package" refers to the cost for any age participant to attend the conference, including all conference events, activities, and accommodations. Some conferences (for example, Rome) may include catering. The conference package does not include travel costs, transportation, visa or passport fees, tour packages, shoulder nights or meals if the particular conference does not offer catering services.

All participants are required to purchase the bundled Conference Package with the hotel room nights.

Local participants submitting the required documentation (for schools closer than 50 miles from the location of the conference) can purchase an alternate package without accommodations if desired, or a mix thereof.

Hotel Reservations

Management of Registrant's hotel reservations and accommodations relating thereto must be made directly through MMUN. Please do not contact the hotel directly. Based on MMUN's contract with the hotel, MMUN is the only party authorized to discuss, modify, change, alter, or

cancel your reservation. Room blocks and special requests will be considered but are not guaranteed and are based on hotel availability. Registrants will be required to provide a credit card on-site to secure each hotel room which will be used for incidentals and/or additional hotel services. Registrants acknowledge and agree that hotel reservations and accommodations are governed by the hotel's policies and procedures, which MMUN has no control over. As such, Registrants agree to fully comply with all hotel policies, procedures, and obligations. Registrants further agree that they shall indemnify, protect, defend and hold harmless MMUN, its officers, directors, managers, employees, agents, representatives, and affiliates from and against all claims, losses, liabilities, suits, and demands ("Claims"), including necessary expenses of investigation and reasonable attorneys' fees, arising out of, involving, or in connection with, the use and/or occupancy of the venue and venue services or accommodations by Registrants, as well as those Claims in which it may be asserted that Registrants, directly or indirectly, breached, violated, or attempted to breach or violate any hotel policy or procedure.

Financial Commitments, Deadlines & Penalties

Financial Commitment Deadline

Registrants acknowledge and warrant that, as of the Early Financial Commitment Deadline (hereinafter, "EFCD"), Registrants shall have recorded and submitted the following information via Registrants' respective school registration portals for the particular conference that Registrants have registered for:

- (1) the final and total number of delegates who will be in attendance at the conference;
- (2) the final and total number of hotel rooms that Registrants shall use;
- (3) the type and nature of Registrants' chosen Conference Package, along with all information reasonably related and/or requested thereto.

Changes, revisions, modifications, alterations, and cancellations of any of the foregoing information that are made after the EFCD will not be accepted unless MMUN, in its sole discretion which shall not be unreasonably withheld, provides prior written approval of the particular change, revision, modification, alteration, or cancellation at issue. Registrants acknowledge and agree that MMUN shall have the right to withhold approval for any reason and that such approval shall not be unreasonably withheld. A request by Registrant to add additional participants to a delegation after the EFCD may, in MMUN's sole discretion, be accepted into the delegation as event and room space, travel, health, and financial considerations permit.

Refunds arising out of a change, revision, modification, alteration, or cancellation that is communicated, in writing, to MMUN prior to the EFCD may be issued, in MMUN's sole discretion which shall not be unreasonably withheld. Registrant acknowledges and agrees that a ten percent (10%) processing fee shall be applied and deducted from the refund that Registrants receive.

Final Payment Deadline and Liability Fees

All payments due by Registrants as of the EFCD may be made at any time up to and including the Final Payment Deadline ("FPD"). Registrants acknowledge and agree that any payments made or attempted to be made after the FPD shall be deemed late and that a late fee of thirty percent (30%) will be imposed by MMUN and incurred by Registrants for the remaining fees to be paid.

"Land Grab" Penalty: Attrition Clause

In the event that a twenty percent (20%) or greater attrition of the number of delegates occurs between Registrants' original delegation registration date and the EFCD, Registrants acknowledge and agree that a fee of one hundred dollars (USD \$100.00) for the US conferences or one hundred Euros (100€) for the Rome Conferences per delegate will be imposed by MMUN, incurred by Registrants, and be paid by Registrants by the FPD.

Refund Policies (please read carefully)

Please read carefully. Payment of your registration fee constitutes acceptance of the refund policy and waiver of all rights to claim additional amounts other than those expressly provided for herein, including, without limitation, any and all expectation damages, reliance damages, and compensatory damages.

Because it can take up to four (4) months to properly prepare a student, and because we do not maintain a "waiting list," vacancies caused by cancellations are unlikely to be filled. On average, 50%-60% of a registration fee is expended prior to the date of the scheduled event and is not recoverable by MMUN. Additional costs incurred by MMUN include conference development, training, administration, and reserves.

For cancellations communicated in writing to MMUN prior to the EFCD, Registrants shall be entitled to a refund (minus the 10% processing fee) of the registration fee paid by Registrants to MMUN directly, exclusive of any and all payments, fees, or other charges including, without limitation, transportation and travel expenses, incurred by Registrant in reliance on its anticipated attendance. Notice of cancellation must be given in writing and must be received by MMUN prior to 5pm EST on the EFCD. Registrant acknowledges and agrees that neither it, nor any

of its delegates or participants, shall be entitled to ANY REFUND in connection with a notice of cancellation communicated to MMUN on or after 5 pm EST on the EFCD.

In the event that the conference must be postponed as a result of a force majeure occurrence as provided for herein, all registration fees shall be rolled over and applied to the postponed event date automatically. Registrants acknowledge and agree that they shall not be entitled to ANY REFUND for registration fees paid in connection with a conference that has been postponed.

Force Majeure

The performance by either Party of the terms provided for herein, and of all Agreement(s) in connection with Conference(s) or other Event(s) held by MMUN, is subject to acts of God, war, government regulation, disasters, fires, viral outbreaks (including COVID-19), epidemics/pandemics, diseases, quarantines, strikes, terrorism or threats of terrorism, civil disorders, curtailment of transportation facilities preventing or unreasonably delaying at least 25% of Conference or Event attendees and guests from participating at the Conference or Event, or other similar causes including emergency or non-emergency conditions, beyond the control of the parties making it inadvisable, illegal, impossible, or commercially impractical to hold the Conference or Event or to perform under the terms provided for herein. In the event of a force majeure event, MMUN may cancel or postpone a Conference or Event upon written notice to Registrants. MMUN shall not be forced to bear any loss, liability, costs, fees, or expenses incurred by Registrant as a result thereof. In the case of a postponement, the postponement date will be announced within twenty (20) days of the notice of postponement (given the time required to work with hotels).

Case of Onsite Conference Postponement

For those who register for an onsite conference for 2021, in the case of an inability to deliver a conference due to force majeure or postponement for any reason, at MMUN's sole discretion which shall not be unreasonably withheld:

- Delegates will be automatically enrolled in the ad hoc online conference, with the equivalent compensation given for the difference between the paid registration of the participants for the onsite conference and the online conference prices. No refunds will be given other than the cost difference between the onsite and online posted conference fees (i.e. \$475 USD for delegate costs).
- Adults (teacher coordinators, chaperones and observers) will receive a partial reimbursement upon paid fees, based upon unspent funds and any recoverable funds for the onsite conference at the time of the decision to postpone, less a ten (10%) administration fee. Special notice for those adults who have directly or indirectly acquired a postponed position from Rome or Chicago 2020 conferences, you will receive 40% refunds if the event is unable to be held in May 2021. The reason for this anomaly is that MMUN had expended 60% of those funds prior to the cancellation in 2020. In fact, MMUN did not receive any refund from the hotels at all and a substantial amount of the preparatory work was done by MMUN prior to the March 2020 cancellation.

Liability for COVID-19 or other Health Issues

MMUN endeavors to provide appropriate health and safety conditions at all conferences. Nonetheless, guardians of minors (authorized by their teacher coordinators and chaperones) waive and release, in advance, any claim or cause of action against MMUN or Youth for a Better World, its affiliates, employees, or agents, which might accrue to a minor child for personal injury or death, and property damage resulting from an inherent risk in the activity. This release is intended to be as broad and inclusive as permitted by the laws of the State of New York and if any portion thereof is held invalid it is agreed that the balance of the agreement shall remain in effect. MMUN takes no responsibility for the inherent risk of participation to any onsite participant.

Non-Delegate Underage Observers (On-site Conferences Only)

All non-delegate children must be registered as underage-observers to access the venue. In addition, parents must present ID to Security on-site to verify the age of the child and acquire a one-time wristband to be worn for the duration of the conference.

Underage 0

Children under 1 year of age will be admitted to all evening events at the hotel venue including the Opening Ceremony, Cultural Performance Night, and MMUN Celebration Night.

Underage 1-7

Children between ages 1 and 7 are not permitted to attend committee sessions or the UN Closing Ceremony; however, they will be admitted to all evening events at the hotel venue including the Opening Ceremony, Cultural Performance Night and MMUN Celebration Night, if they are registered for the conference as an underage non-delegate child (1-7).

Ages 8 And Up

Children ages 8 and up will be admitted to all events including Opening Ceremony, Committee Sessions, Cultural Performance Night, and the Closing Ceremony at the UN/FAO. Although the UN reserves the right to refuse any children under 9, it has been our experience that 8-year-olds have not been denied entry.

MMUN has no control over UN/FAO actions and takes no responsibility if a child who is less than 9 years old is refused entry.

Mandatory Adult Participation Policies (On-site Conferences Only)

Teacher Coordinator Preparation Ratio

One (1) teacher coordinator per thirty-five (35) students.

Teacher/Chaperone to Delegate Ratios

One (1) chaperone for every eight (8) students is required for upper elementary (Teacher coordinators are included in the chaperone ratio).

One (1) chaperone per fifteen (15) students is required for middle school. (Teacher coordinators are included in the chaperone ratio).

Only participants designated as chaperones during the registration process will be authorized to pick-up and accompany student delegates. Student delegates will not be released from their committee rooms without a registered school chaperone (vs. an observer or a visitor) present to collect them. Please refer to [chaperone guidelines](#) for additional information

Group Leader Contacts

Emergency contact information for your group will be collected for Onsite Conferences during your check-in process. Group Leaders are expected to have a functioning telephone number and device (or whatsapp /wechat numbers if provided at check-in) onsite at the conference. Group leaders must remain within the venue and available throughout all the conference events in case of any emergency.

Chaperone and Observer Guidelines

During onsite conferences, observers are asked to refrain from speaking directly with the bureau or delegates during committee sessions. Any questions or concerns should be brought to Conference Services.

Credentialing of Adults

Delegates are required to wear an official MMUN conference badge at all times within the venue and during conference activities and events.

ALL PARTICIPATING ADULTS (e.g. teacher coordinators, chaperones, observers and visitors) are required to:

- Register individually with Security to receive a one-time-only issue of a security wristband, which will be worn for the duration of the conference.
- All badges will be issued to the Group Leader or Visitor during their onsite check-in.
- Carry government-issued photo ID at all times for security spot-checks at any time during the conference.

Device-Free Committee Rooms

Committee rooms are considered device-free areas and therefore adult observers are asked to refrain from texting or teleworking during the sessions. Delegates requiring assistance from translation devices are allowed to use them. Adults failing to respect the non-texting, non-teleworking rule in the Committee room will be asked to leave the room by a committee Bureau Member.

Adult Attendance at the Opening and Closing Ceremonies

All chaperones and observers may attend only one Opening and one Closing Ceremony based on information communicated during registration. In the case of United Nations or FAO Ceremonies, only one entrance ticket will be provided based on the age of the related student. In the unusual circumstance that one adult observer is the parent of two delegates from different levels (UE or MS), the parent may request a second entrance ticket by contacting info@montessori-mun.org and submitting documentation verifying the relationship to both students. Please note that admission to both ceremonies is not guaranteed.

Visa Applications

USA Visa Application

All eligible international travelers who wish to travel to the United States under the Visa Waiver Program must [apply for authorization](#). Find out whether you will need an entry [visa for the USA](#) here.

If you are in need of an entry visa, MMUN will issue an official Letter of Invitation which will be attached to your visa application (online or in person). It confirms payment of registration fees and extends an official invitation to the paid Registrant to attend and participate in the upcoming MMUN Conference.

To request a visa Letter of Invitation for your school group from MMUN, please send an email to info@montessori-mun.org.

In order to qualify for a Letter of Invitation, you must meet both of the following criteria:

- Be registered as a delegate, parent, chaperone or visitor;
- Have paid the conference registration fee in full.

MMUN will not, under any circumstances, provide a Letter of Invitation or VISA application paperwork to any individual who does not meet the two criteria listed above.

Once you have met the criteria, you can request the 'VISA Request Form' and 'Passport Information Spreadsheet' which will need to be completed and sent back to MMUN, including the following details for every registered participant:

- Full name, as it appears on Passport
- Passport Number
- Passport Expiry
- Date of birth
- Country of Issue

If your request for a Letter of Invitation is approved, your Letter of Invitation will be sent to you by email as a PDF attachment.

Please ensure sufficient time for your application to be processed.

Disclaimer on Denied Visas

MMUN has no influence on the issuing of visas from the U.S. government. Registrants further agree that they shall indemnify, protect, defend and hold harmless MMUN, its officers, directors, managers, employees, agents, representatives, and affiliates from and against all claims, losses, liabilities, suits, and demands ("Claims"), including necessary expenses of travel, investigation and reasonable attorneys' fees, arising out of, involving, or in connection with, the consequences of a participant(s), delegate, or Registrant not receiving a visa. No refunds will be given for these cases if they are after the EFCD.

Immunizations

The U.S. Centers for Disease Control and Prevention provides comprehensive information. Click here for more information: <http://wwwnc.cdc.gov/travel/destinations/list/>

Italy Visa Application

Please check with your country's State Department or the consulate of the host country to understand the regulations and requirements for obtaining visas where necessary. E.U., U.S., and Canadian citizens generally do not need special visas to visit Italy. For more information and assistance with visa applications, please contact info@montessori-mun.org.

If needed, MMUN will issue an official Letter of Invitation to be attached to your application for a VISA (online or in person). It confirms payment of registration fees and extends an official invitation to the paid Registrant to attend and participate in the upcoming MMUN Conference. In order to qualify for a Letter of Invitation, you must meet both of the following criteria:

- Be registered as a delegate, parent, chaperone or visitor;
- Have paid the conference registration fee in full.

MMUN will not, under any circumstances, provide a Letter of Invitation or VISA application paperwork to any individual who does not meet the two criteria listed above.

Once you have met the criteria, you can request the 'VISA Request Form' and 'Passport Information Spreadsheet' which will need to be completed and sent back to MMUN, including the following details for every registered participant:

- Full name, as it appears on Passport
- Passport Number
- Passport Expiry
- Date of birth
- Country of Issue

If your request for a Letter of Invitation is successful, your Letter of Invitation will be sent to you by email as a PDF attachment.

Please ensure sufficient time for your application to be processed.

Photo and Video Policy

Youth for a Better World, Inc. D/B/A Montessori Model UN believes that using photos, videos and other digital media (“the Images”) of participants at our conferences, seminars, committees, workshops and related activities fosters a greater sense of community and enhances the quality of our informational and presentation materials.

Your contact information is never used or attached in any way to your image when such is used in our informational and presentation materials, which also includes social media.

In the event a media organization wishes to print or present to the general public any of the Images that contain your image, or wish to contact you for a quote or interview, we will not release your personal information without your written permission.

Authorization for Delegates to be Recorded and Streamed

By registering for an onsite conference, Registrants expressly acknowledge and consent to being photographed, filmed and recorded, including live streaming to sites (e.g. YouTube, Vimeo or other). Registrants further represent, warrant, and covenant that they have obtained written consent, permission, and/or authorization from all of their participants, delegates, and agents appearing or attending the onsite conference on their behalf, to be photographed, filmed and recorded, including live streamed to a site (e.g. YouTube, Vimeo or other). Registrants, including Registrants’ participants, delegates, and agents, expressly waive any and all claims, demands, lawsuits, and causes of action (“Claims”) arising out of the allegation, position, or contention that their image or likeness was used, reproduced, modified, adapted, published, disseminated, distributed, or displayed for informational, educational, commercial, or promotional purposes without their consent, permission, or authorization. Conference images may also be used for informational, educational, commercial, and promotional purposes. Only first names, pictures and schools are disclosed in this process.

As a participant in MMUN events, you have a right to opt-out of inclusion in photographs ONLY if you have signed and delivered to MMUN the Image and Media OPT-OUT form (for onsite). Without having executed and delivered the OPT-OUT document, participation in MMUN activities implies permission for the use of images taken during those activities. No compensation is provided for the use of such images, nor is any received by MMUN.

In addition, a “Fellow Student Ambassadors” booklet maybe created with photos and first names of participating delegates to be used with their fellow delegates during the conference (distributed through the teacher coordinator only). This booklet includes a profile for students (with first name, photo and some questions) to be used during the ice-breaker and social activities during the conference.

Teacher Coordinators are Responsible for Authorization on All Activities on Behalf of Delegates

if a teacher coordinator submits student participation in any of the conference activities, including optional activities, their submission is considered explicit authorization on behalf of the parent or guardian for the child’s participation, including but not limited to:

- Committee session streaming
- Closing bureau recording
- Songwriting sessions
- Cultural Performance
- Design Contest
- Interviews
- Questions to a Real UN Ambassador
- MMUN-in-a-Minute Video Project’
- ‘Electronic Country Display’
- Wave your Virtual Flag
- Fellow Student Ambassadors” booklet
- Social Activity Challenges

The submission of a complete “Fellow Student Ambassadors” profile directly authorizes MMUN to use the profile in the composite book “Fellow Student Ambassadors” booklet to be shared online when the students are doing their introductions and also during social activities. MMUN does not require proof of this authorization from parents or guardians given the explicit authorizations to teachers from parents or guardians for student participation in school (and after school) activities, but reserves the right to request evidence or documentation of such authorization from parents, guardians, teachers, Registrants, or anyone acting or appearing on behalf of Registrants.

Teacher Coordinators are Responsible for Authorization on All Activities on Behalf of all participants

A teacher coordinator is responsible for communicating and obtaining acceptance of all policies on behalf of all participants (including observers and chaperones

Teacher Coordinators are Responsible for Safeguarding Access to the Registration System

Teacher coordinators are responsible for keeping all their passwords, usernames, log-in credentials, and access information (“Access Information”) safe, protected, and guarded against unauthorized use and disclosure. In the event that an actual or attempted unauthorized use or disclosure of said information occurs, teacher coordinators acknowledge and agree that they shall be solely responsible and that MMUN shall not be held liable for any actual or attempted unauthorized use or disclosure of Access Information. Teacher coordinators further agree to hold MMUN harmless from and against any and all damages, losses, costs, liabilities and expenses (including reasonable attorneys’ fees) arising out of or related to any unauthorized use or disclosure of Access Information including, without limitation, all errors, mistakes, changes, or modifications (whether desired or undesired) made to a conference registration on behalf of the teacher coordinator.

Medical Conditions Disclaimer

In the event that any of the participants attend the conference with a known, pre-existing medical condition that may require special assistance, accommodation, access, or supervision, the condition should be communicated to MMUN as early as possible and no later than prior to the beginning of the conference, and again during Onsite Check-in. MMUN disclaims any and all liability arising out of, or connected to, the access and availability (or lack thereof) of special medical assistance, accommodation, access, or supervision arising out of MMUN’s lack of advance knowledge of a participant’s medical condition due to the failure by any Registrant, participant, delegate, teacher, chaperone, guardian, or agent or representative of Registrant, to disclose said medical condition to MMUN prior to the beginning of the conference and/or again during Onsite Check-in.

Courses

Refund Policy for Courses. Please Read Carefully.

Payment of your registration fee constitutes acceptance of the refund policy and waiver of all rights to claim additional amounts other than those expressly provided for herein, including, without limitation, any and all expectation damages, reliance damages, and compensatory damages.

We keep the number of participants and delegates in a course low to ensure you have the finest possible learning experience. Because it takes more staff, time and resources to do onsite training and because we do not maintain a “waiting list,” we have a strict refund policy.

For cancellations communicated to MMUN in writing thirty-one (31) days or more prior to the scheduled event, Registrants shall be entitled to receive a credit for another course or to transfer the course value to another individual. Notice of cancellation must be given in writing and must be received by MMUN prior to 5pm Eastern Standard Time (“EST”) on the date of notice. If notice is received by MMUN on or after 5 pm EST, the notice shall be deemed received on the following calendar day.

For cancellations communicated to MMUN in writing thirty (30) days or less prior to the event, Registrant acknowledges and agrees that neither it, nor any of its delegates or participants, shall be entitled to ANY REFUND.

Tours

- Deposit is due 90 days before tour departure
- Rooming list is due 90 days before departure
- All prices are based on double occupancy unless otherwise indicated.
- Tour does not include meals, flights, or any services not indicated.
- Transportation during tour, Entry fees, tour guides are included in tour.
- Optional activities are not included in tour pricing.
- Tips are encouraged but not mandatory. For tour guides and bus drivers a suggested donation is \$10 per person per day.
- Tours are not refundable.
- All tours are based on a minimum group amount. If the minimum participant number is not reached pricing of tour will increase.
- **INSURANCE AGAINST CANCELLATION AND RETURN COSTS** we recommend underwriting a travel insurance policy to cover costs related to package tour cancellation, injury and loss or damage to luggage. It is also possible to enter into an insurance contract covering the return travel to the Tourist’s country in case of accidents, illness and/or force majeure. The Tourist shall exercise the rights under these contracts exclusively with Insurance Companies with which the policies have been stipulated at the terms and conditions and in the manner provided by these policies.

General Terms of Service

Privacy Policy

1. Online Privacy Policy

This online privacy policy discloses how Youth for a Better World, Inc., D/B/A Montessori Model UN is a not for profit independent sustainability organization, hereinafter referred to as MMUN, uses and protects any information that you give when you use this website, including what type of personal identifiable information is collected, how the information is used, and with whom the information is shared.

- MMUN is committed to ensuring that your privacy is protected. If we ask you to provide certain information by which you can be identified when using this website, you can be assured that it will only be used in accordance with this privacy statement.
- In general, you can visit the MMUN Web Site without disclosing any personal information. However, MMUN does track and analyze the data gathered from Web Site visits for trends and statistics and then discards the gathered data.
- MMUN may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from August 1, 2020.

2. Personal Information

(a) Identifying Information. In order to access designated subscriber (including date of birth, passport information) and /or restricted areas within the MMUN Web Site, MMUN will request a user to provide certain personal identifying information, which may include but not limited to: first and last name, chapter or organization name if member of a UN organization, e-mail address, username and password, passport information for visa applications, and official website/Facebook.

(b) Information from Children. MMUN does not use or collect personally identifying information from children and will not collect or post information from a child under the age 16 without the consent of a parent or guardian. MMUN will notify the child's parent or guardian at the e-mail address provided by the prospective user, alerting the parent or guardian to the child's use of the Web site and providing instructions as to how the parent or guardian can delete the child's registration from the Web site. Please our policy on Teacher Coordinators being Responsible for Authorization on All Activities on Behalf of Delegates (above)

3. Uses Made of the Information

(a) Limited Uses Identified. Without user's prior consent, MMUN will not use your personally identifiable information for any purpose other than that for which it is submitted. MMUN uses personally identifiable information to reply to inquiries, handle complaints, provide operational notices and in program record-keeping. MMUN also processes billing and business requests related to MMUN Web Site participation.

(b) If you wish to receive the MMUN newsletter and other information about MMUN conferences, services and other information in which you have expressed interest, please register for our newsletter.

(c) Stored Information Uses. MMUN stores the information provided by a user. Stored information is used by MMUN and its agents to support user interaction with the MMUN Web site; to track and analyze the data gathered from Web Site visits; and to contact user about other MMUN services and products.

(d) Online Advertising. MMUN does not have paid advertising on its site. However, it may in the future. If this is the case, some companies that help MMUN deliver interactive on-line advertising, such as banner ads, may collect and use information about MMUN's users to help MMUN better understand the types of advertising or promotions that are most appealing to MMUN's users. After it is collected, the information is aggregated so it is not identifiable to a specific individual. If, however, user would prefer that these companies not collect such information, please mark an "x" on the opt-out option box that will be provided.

4. Disclosure of the Information

(a) Mergers and Acquisitions. Circumstances may arise where for business reasons, MMUN decides to sell, buy, merge or otherwise reorganize its businesses in the United States or some other country. Such a transaction may involve the disclosure of personal identifying information to prospective or actual purchasers, and/or receiving such information from sellers. It is MMUN's practice to seek appropriate protection for information in these types of transactions. If any such circumstances were to occur this information would be posted on the website

(b) Agents. MMUN employs or engages other companies and individuals to perform business functions on behalf of MMUN. These persons are provided with personal identifying information required to perform their functions but are prohibited by contract from using the information for other purposes. These persons engage in a variety of functions which include, but are not limited to, removing repetitive information from user lists, analyzing data, providing marketing assistance, credit/debit card processing and providing user services.

(c) Marketing Analysis by Third Parties. MMUN reserves the right to disclose to third party's personal information about users for marketing analysis; however, any information disclosed will be in the form of aggregate data that does not describe or identify an individual user.

(d) Disclosure to Governmental Authorities. Under certain circumstances, personal information may be subject to disclosure pursuant to judicial or other government subpoenas, warrants or orders.

5. Use of Computer Tracking Technologies

(a) No Tracking of Personal Information. MMUN's Web Site(s) are not set up to track, collect or distribute personal information not entered by visitors. Through web site access logs MMUN does collect clickstream data and HTTP protocol elements, which generate certain kinds of non-identifying site usage data, such as the number of hits and visits to our sites. This information is used for internal purposes by technical support staff for research and development, user analysis and business decision making, all of which provides better services to the public. The statistics garnered, which contain no personal information and cannot be used to gather such information, may also be provided to third parties.

(b) Use of Cookies. MMUN, or its third-party vendors, collects non-identifiable and personal information through the use of various technologies, including "cookies". A cookie is an alphanumeric identifier that a Web site can transfer to user's hard drive through user's browser. The cookie is then stored on user's computer as an anonymous tag that identifies the user's computer, but not the user. Cookies may be sent by MMUN or its third-party vendors. User can set its browser to notify user before a cookie is received, giving an opportunity to decide whether to accept the cookie. User may also set its browser to turn off cookies; however, some Web sites may not then work properly.

(c) Use of Web Beacon Technologies. MMUN may also use Web beacon or other technologies to better tailor its Web site(s) to provide better user service. If these technologies are in use, when a visitor accesses these pages of the Web site, a non-identifiable notice of that visit is generated which may be processed by MMUN or by its affiliates. Web beacons usually work in conjunction with cookies. If user does not want cookie information to be associated with user's visits to these pages, user can set its browser to turn off cookies; however, Web beacon and other technologies will still detect visits to these pages, but the notices they generate cannot be associated with other non-identifiable cookie information and are disregarded.

(d) Collection of Non-Identifiable Information. MMUN may collect non-identifiable information from user visits to the MMUN Web site(s) in order to provide better user service. Examples of such collections include traffic analysis, such as tracking of the domains from which users visit, or tracking numbers of visitors; measuring visitor activity on MMUN Web site(s); Web site and system administration; user analysis; and business decision making. Such information is sometimes known as "clickstream data." MMUN or its contractors may use this data to analyze trends and statistics.

(e) Collection of Personal Information. MMUN collects personal identifying information from user during a transaction. MMUN may extract some personally identifying information about that transaction in a non-identifiable format and combine it with other non-identifiable information, such as clickstream data. This information is used and analyzed only at an aggregate level (not at an individual level) to help MMUN understand trends and patterns. This information is not reviewed at an individual level.

(f) International Reach. The Site and the Services are operated in the United States. If you are located outside of the United States, please be aware that any information you provide to us will be transferred to the United States. By providing us with any information through the Site or the Services, you consent to this transfer.

6. Information Security

(a) Commitment to Online Security. MMUN maintains commercially reasonable security measures to protect personal information against unauthorized access and disclosure and that are consistent with our operations and generally accepted industry standards. These measures include the implementation of technical, physical and administrative security safeguards. We cannot ensure or warrant the security of any personal information that you transmit to us and you agree that you provide this and engage in such transmissions at your own risk. Once we receive personal information from you, we will endeavor to maintain its security on our systems. We have established policies and procedures for securely managing personal information and protecting personal information against unauthorized access.

Billing and payment data is encrypted whenever transmitted or received online. Personal information is accessible only by staff designated to handle online requests or complaints.

(b) No Liability for Acts of Third Parties. MMUN will exercise all reasonable efforts to safeguard the confidentiality of user personal information. However, transmissions protected by industry standard security technology and implemented by human beings cannot be made absolutely secure. Consequently, MMUN shall not be liable for unauthorized disclosure of personal information due to no fault of SDGIA including, but not limited to, errors in transmission and unauthorized acts of MMUN staff and/or third parties.

We cannot predict when issues might arise with our Services. Accordingly, our liability shall be limited to the fullest extent permitted by applicable law, and under no circumstance will we be liable to you for any lost profits, revenues, information, or data, or consequential, special, indirect, exemplary, punitive, or incidental damages arising out of or related to these terms, even if we have been advised of the possibility of such damages.

Our goal is to provide visitors to the MMUN Web Site(s) with the information they need to learn about, and participate in, our organization's programs, conferences, and workshops. We strive to maintain a safe platform free from inappropriate and unlawful activities. By accessing this website or using our Services, you therefore agree not to engage in the conduct described below (or to facilitate or support others in doing so):

You may not use our Services to do or share anything:

- That violates these Terms of Use, our Privacy Policy, and other terms and policies that apply to your use of the MMUN Web Site and Services.
- That is unlawful, inappropriate, misleading, discriminatory or fraudulent.
- That infringes or violates someone else's rights, including their intellectual property rights.

You may not upload viruses or malicious code or do anything that could disable, overburden, or impair the proper working or appearance of our Products.

You may not access or collect data from our Services using automated means (without our prior permission) or attempt to access data you do not have permission to access.

We work hard to provide the best Services we can and to specify clear guidelines for everyone who uses them. We do not control or direct what people and others do or say, and we are not responsible for their actions or conduct (whether online or offline) or any content they share (including offensive, inappropriate, obscene, unlawful, and other objectionable content).

We can remove or restrict access to content that is in violation of these provisions.

If we remove content that you have shared in violation of our Terms of Use, we'll let you know and explain any options you have to request another review, unless you seriously or repeatedly violate these Terms or if doing so may expose us or others to legal liability; harm our community of users; compromise or interfere with the integrity or operation of any of our services, systems or products; where we are restricted due to technical limitations; or where we are prohibited from doing so for legal reasons.

To help support our community, we encourage you to report content or conduct that you believe violates your rights (including intellectual property rights) or our terms and policies.

7. Third Parties

Our Sites may contain links to other websites that are not covered by this privacy policy and where information practices may be different from ours. Our provision of a link to any other website or location is for your convenience and does not signify our endorsement of such other website or location or its contents. Please be aware that the terms of this privacy policy do not apply to these outside websites or content, or to any collection of data after you click on links to such outside websites.

8. Privacy Policy Changes and User Rights

(a) Changes to Privacy Policy. This privacy notice was last updated on October 1, 2019. MMUN reserves the right to update its privacy policy statement at any time. A notice of any material change, stating "Our privacy policy has changed. Please review the highlighted change(s)," will be posted on the MMUN Web site home page for thirty (30) days prior to the implementation of such change. There are two boxes at the end of MMUN's notice of change (1) an "I accept" box, and (2) an "I do not accept" box. If user does not mark the "I do not accept" box user will be deemed to have accepted SDGIA's privacy policy updates.

(b) Removing Consent. Users has the right at any time to cease permitting personal information to be collected, used or disclosed by MMUN and/or by any third parties with whom MMUN has shared and/or transferred such personal information. Right of cancellation may be exercised by contacting MMUN via telephone, certified postal mail, or email at info@montessori-mun.org After processing the cancellation, MMUN will delete user or prospective user's personal information from its data base.

9. Additional disclosures for users based in the European Union

We are headquartered in the United States. By using any of our Sites from outside the United States, you acknowledge that your personal information may be accessed by us or transferred to us in the United States and to our affiliates, partners, and service providers who are located around the world; and that your personal information will be transferred to, and stored and processed in, the United States or elsewhere in the world where our servers are located.

If you are based in the EU, we will only process your personal information for a purpose described in this privacy policy if (1) you have provided your consent (which can be withdrawn at any time), (2) the processing is necessary for the performance of a contract we are about to enter into or have entered into with you, (3) we are required by law, or (5) the processing is necessary for the purposes of our legitimate commercial interests (except where such interests are overridden by your rights and interests).

Under the GDPR, you have the following rights, which we will always work to uphold:

- The right to be informed about our collection and use of your personal data.
- The right to access the personal data we hold about you.
- The right to have your personal data rectified if any of your personal data held by us is inaccurate or incomplete.
- The right to be forgotten, i.e. the right to ask us to delete or otherwise dispose of any of your personal data that we have.
- The right to restrict (i.e. prevent) the processing of your personal data.
- The right to object to us using your personal data for a particular purpose or purposes.
- The right to data portability. This means that you can ask us for a copy of your personal data held by us to re-use with another service or business in many cases.
- Rights relating to automated decision-making and profiling. We do not use your personal data in this way we use your personal data, including automated decision-making and profiling

10. Accountability

(a) Questions, Problems and Complaints. If you have a question about this policy statement, require a user right to be acted upon or a complaint about MMUN compliance with this privacy policy, you may contact MMUN by e-mail at info@montessori-mun.org or mail us at the following address:

Youth for a Better World, Inc., D/B/A Montessori Model UN
244 5th Ave. Suite 2466
New York City, NY 10001

(b) Terms of Use. If user chooses to use the MMUN Web Site, user's action is hereby deemed acceptance of MMUN practices described in this policy statement. Any dispute over privacy between user and MMUN is subject to the provisions of this notice and to MMUN's Terms of Use which is hereby incorporated herein and which can be accessed under the Terms of Use tab on the MMUN Web Site.

Website Terms of Service

Please read these Website Terms Of Service ("Terms") carefully before using the <https://www.montessori-mun.org> website (the "Service") operated by Youth for a Better World, Inc. D/B/A Montessori Model UN ("us", "we", or "our").

Your access to and use of the Service is conditioned upon your acceptance of and compliance with these Terms. These Terms apply to all visitors, users and others who wish to access or use the Service.

By accessing or using the Service you agree to be bound by these Terms. If you disagree with any part of these terms, then you do not have permission to access the Service.

The content of the pages of this website is for your general information and use only. It is subject to change without notice.

This website uses cookies to monitor browsing preferences. If you do allow cookies to be used, the following personal information may be stored by us, and we do not share this information with third parties, except where we deem it necessary to deliver our services or products to you.

Neither we nor any third parties provide any warranty or guarantee as to the accuracy, timeliness, performance, completeness or suitability of the information and materials found or offered on this website for any particular purpose. You acknowledge that such information and materials may contain inaccuracies or errors and we expressly exclude liability for any such inaccuracies or errors to the fullest extent permitted by law.

Your use of any information or materials on this website is entirely at your own risk, for which we shall not be liable. It shall be your own responsibility to ensure that any products, services or information available through this website meet your specific requirements.

This website contains material which is owned by or licensed to us. This material includes, but is not limited to, the design, layout, look, appearance and graphics. Reproduction is prohibited other than in accordance with the copyright notice, which forms part of these terms and conditions.

All trademarks reproduced in this website, which are not the property of, or licensed to the operator, are acknowledged on the website.

Unauthorized use of this website may give rise to a claim for damages and/or be a criminal offence.

From time to time, this website may also include links to other websites. These links are provided for your convenience to provide further information. They do not signify that we endorse the website(s). We have no responsibility for the content of the linked website(s).

Although we have determined that this website complies with the laws of England, Northern Ireland, Scotland, Wales, the European Union and the United States of America, by using this website and/or making purchases of any of our services or products constitutes your agreement that venue for any disputes shall be New York, New York in a court of competent jurisdiction.

Availability, Errors and Inaccuracies

We are constantly updating product and service offerings on the Service. We may experience delays in updating information on the Service and in our advertising on other web sites. The information found on the Service may contain errors or inaccuracies and may not be complete or current. Products or services may be mispriced, described inaccurately, or unavailable on the Service and we cannot guarantee the accuracy or completeness of any information found on the Service. We therefore reserve the right to change or update information and to correct errors, inaccuracies, or omissions at any time without prior notice.

Accounts

When you create an account with us, you guarantee that you are above the age of 18, and that the information you provide us is accurate, complete, and current at all times. Inaccurate, incomplete, or obsolete information may result in the immediate termination of your account on the Service.

You are responsible for maintaining the confidentiality of your account and password, including but not limited to the restriction of access to your computer and/or account. You agree to accept responsibility for any and all activities or actions that occur under your account and/or password, whether your password is with our Service or a third-party service. You must notify us immediately upon becoming aware of any breach of security or unauthorized use of your account.

You may not use as a username the name of another person or entity or that is not lawfully available for use, a name or trademark that is subject to any rights of another person or entity other than you, without appropriate authorization. You may not use as a username any name that is offensive, vulgar or obscene.

We reserve the right to refuse service, terminate accounts, remove or edit content, or cancel orders in our sole discretion.

Copyright Policy

We respect the intellectual property rights of others. It is our policy to respond to any claim that Content posted on the Service infringes on the copyright or other intellectual property rights (“Infringement”) of any person or entity.

If you are a copyright owner, or authorized on behalf of one, and you believe that the copyrighted work has been copied in a way that constitutes copyright infringement, please submit your claim via email to mjacobson@montessori-mun.org, with the subject line: “Copyright Infringement” and include in your claim a detailed description of the alleged Infringement as detailed below, under “DMCA Notice and Procedure for Copyright Infringement Claims”

You may be held accountable for damages (including costs and attorneys’ fees) for misrepresentation or bad-faith claims on the infringement of any Content found on and/or through the Service on your copyright.

DMCA Notice and Procedure for Copyright Infringement Claims

You may submit a notification pursuant to the Digital Millennium Copyright Act (DMCA) by providing our Copyright Agent with the following information in writing (see 17 U.S.C 512(c)(3) for further detail):

- an electronic or physical signature of the person authorized to act on behalf of the owner of the copyright’s interest;
- a description of the copyrighted work that you claim has been infringed, including the URL (i.e., web page address) of the location where the copyrighted work exists or a copy of the copyrighted work;
- identification of the URL or other specific location on the Service where the material that you claim is infringing is located;
- your address, telephone number, and email address;
- a statement by you that you have a good faith belief that the disputed use is not authorized by the copyright owner, its agent, or the law;
- a statement by you, made under penalty of perjury, that the above information in your notice is accurate and that you are the copyright owner or authorized to act on the copyright owner’s behalf.

You can contact our Copyright Agent via email at mjacobson@montessori-mun.org

Intellectual Property

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Our failure to enforce any right or provision of these Terms will not be considered a waiver of those rights. If any provision of these Terms is held to be invalid or unenforceable by a court, the remaining provisions of these Terms will remain in effect. These Terms constitute the entire agreement between us regarding our Service, and supersede and replace any prior agreements we might have had between us regarding the Service.

Changes

We reserve the right, at our sole discretion, to modify or replace these Terms at any time. If a revision is material, we will provide at least 15 days' notice prior to any new terms taking effect. What constitutes a material change will be determined at our sole discretion.

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Contact Us

If you have any questions about these Terms, please contact us at info@montessori-mun.org